



Timeline For OR Treatment Scheduling

*****The office will provide you with all of the required paperwork for these steps*****

- **First Step: *Acquire a date and time for the scheduled surgery.***

Once the hospital has an opening in the OR for Dr. Laura to take your child into surgery, the front office will send in the necessary paperwork to the hospital to get your child scheduled for surgery. Once that paperwork is returned to the office, the office staff will **call** you to relay that information; the surgery date and the surgery time.

- **Second Step: *Get a clearance appointment scheduled with child's pediatrician.***

The hospital requires every patient who is being scheduled to have surgery, have a medical clearance filled out from their child's pediatrician. The front office will schedule your child's clearance appointment and give you the necessary paperwork to take with you to your child's appointment. Once signed off by the doctor, this clearance is good for **30 days**.

- **Third Step: *PAT (Pre-Admission Testing)***

Along with the surgery date and time, the hospital will also give the office staff the date and time of your child's PAT phone call. This is a phone call that the hospital will make on a specific day. It is your child's pre-admission into the hospital for his/her surgery. The hospital will only call **ONE** time. It is very important that you make yourself available for this phone call. If you do not answer their phone call, the surgery may have to be cancelled.

Once all of these steps have been completed, your child is ready for their surgery with Dr. Laura at Samaritan Medical Center.

*Notice: Some insurances require an approved pre-authorization before they will let your child be scheduled for surgery. This could take up to 4 weeks. Once this treatment has been planned for your child, the front office will send out the pre-authorization **THAT DAY**, to avoid any delay in the waiting process.

If you have any questions regarding the scheduling process for the OR, please feel free to contact the office at (315)681-6818.